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3 **INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION**  
4 **Notice of public hearing on amendments proposed for adoption**  
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6 Pursuant to the authority of Section 15 of the Interstate Medical Licensure  
7 Compact, the Interstate Medical Licensure Compact Commission (IMLC  
8 Commission) hereby proposes to amend administrative rules Chapter 3, “Fees,”  
9 and Chapter 5, “Expedited Licensure,” to create new administrative rules relating  
10 to the renewal of a medical license issued through the Compact. These proposed  
11 amendments define a license renewal process consistent with Section 7 of the  
12 Compact.

13 The IMLC Commission approved this notice of intended action during a  
14 teleconference meeting on February 22, 2017. The IMLC Commission will  
15 consider the amendments for adoption at a teleconference meeting March 29, 2017.  
16 If adopted at that time, the rules shall become effective immediately.

17 **Written Comments**

18 Any interested person may present written comments on the proposed amendments  
19 not later than 5:00 p.m. Eastern Daylight Time (4:00 p.m. Central, 3:00 p.m.  
20 Mountain, 2:00 p.m. Pacific, 1 p.m. Alaska) on March 22, 2017. Such written  
21 materials should be sent to Mark Bowden, Interstate Medical Licensure Compact  
22 Commission, Bylaws and Rules Committee, In Care Of: Iowa Board of Medicine,

23 400 SW Eighth Street, Suite C, Des Moines, IA 50309-4689 or by e-mail to  
24 mark.bowden@iowa.gov or by telefax at (515) 242-5908.

25 **Public Hearing**

26 A public hearing on this rulemaking will be held via teleconference at 1:00 p.m.  
27 Eastern Daylight Time (noon Central, 11 a.m. Mountain, 10 a.m. Pacific, 9 a.m.  
28 Alaska) on March 22, 2017. The teleconference number is (866) 685-1580 and the  
29 Code is 971-913-4151.

30 **The following amendments are proposed for adoption:**

31 ITEM 1. Adopt the following **new** subrule 5.8:

32 **5.8 Renewal and continued participation.**

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34 **5.8(1)** By December 31 of each year, the licensee shall complete a renewal process

35 set forth by the Interstate Commission. The Interstate Commission shall notify the

36 physician by e-mail of the pending expiration of a license issued through the

37 Compact and provide an online application form and information on the process to

38 renew the license. The e-mail notice shall be sent to the address specified in **rule**

39 **2.2.** The physician is responsible for renewing the license prior to its expiration.

40 Failure of the physician to receive a renewal notice does not relieve the physician

41 of responsibility for renewing the license through the Interstate Commission. It is

42 the physician's responsibility to update the information provided on the online

43 renewal application within 30 days of any change of information provided on the  
44 application.

45 **5.8(2)** The physician shall complete an online renewal application on a form  
46 provided by the Interstate Commission which shall include collection of  
47 information required in Section 7 of the Compact and such other information as  
48 required by the Interstate Commission.

49 **5.8(3)**The Interstate Commission may collect a service fee from the physician for  
50 renewal of a license issued through the Compact. The Interstate Commission shall  
51 retain 100 percent of this service fee for renewal of a license.

52 **5.8(4)** The Interstate Commission shall collect any renewal fees charged for the  
53 renewal of a license and distribute the fees to the applicable member board during  
54 a member state's licensing renewal period.

55 **5.8(5)** Upon receipt of any renewal fees collected in **rule 5.8(4)**, a member board  
56 shall renew the physician's license.

57 **5.8(6)** After the license is renewed the member board may collect additional  
58 information from the physician related to that state's specific requirements for  
59 license renewal.

60 **5.8(7)** Physician information collected by the Interstate Commission during the  
61 renewal process will be distributed to all member boards.

62 **5.8(8)** A physician who seeks to renew a license issued through the Compact after  
63 its expiration date may be subject to any and all penalties, terms and conditions for  
64 licensure renewal established by the member state that issued the license.

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66 ITEM 2. Amend 5.2 as follows:

67 **5.2 Definitions**

68 *ee.* “*Service fee*” means fees that may be assessed by the Interstate Commission or  
69 the state of principal license, or both, to handle and process an application for a  
70 letter of qualification, or the issuance of a license through the Compact, or the  
71 renewal of a license through the Compact. A service fee is not a license fee for the  
72 issuance of a license or the renewal of a license.

73 ITEM 3. Amend 3.2 as follows:

74 **3.2 Definitions**

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76 “*Service fee*” means fees that may be assessed by the Interstate Commission, or  
77 the state of principal license, or both, to handle and process an application for a  
78 letter of qualification, or the issuance of ~~an expedited~~ license through the Compact,  
79 or ~~both~~ the renewal of a license through the Compact. A service fee is not a license  
80 fee for the issuance of a license or the renewal of a license.

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82 ITEM 4. Amend 3.4 as follows:

83 **~~3.4 Letter of qualification~~ Service fees**

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85 ITEM 5. Adopt the following **new** subrule, 3.4(3):

86 **3.4(3)** A non-refundable service fee of \$00.00 shall be assessed to the physician for  
87 each license renewed through the Compact.

88 **a.** Payment shall be made by electronic means to the Interstate Commission. 100  
89 percent of this service fee shall be deposited in the Interstate Commission's general  
90 fund.